

PONCA TRIBE OF NEBRASKA
TRIBAL COUNCIL
AGENDA

JANUARY 19, 2019
10:00 AM
TRIBAL HEADQUARTERS
2523 WOODBINE STREET
NIOBRARA, NEBRASKA

The meeting will begin after the Oath of Office ceremony scheduled for 10 AM

- I. CALL TO ORDER
 - a. Roll Call
- II. APPROVAL OF AGENDA
- III. APPROVAL OF MINUTES
 - a. January 7, 2019 (p.2-6)
- IV. RATIFICATION OF ACTIONS (to be e-mailed separately)
- V. COMMITTEE APPOINTMENTS (p.7-9)
- VI. CHAIRMAN'S REPORT
- VII. EXECUTIVE TEAM REPORT (p.10-24)
- VIII. JACOB OLSUFKA, DIRECTOR OF FINANCE
 - a. Schedule of Expenditures Report as of 12/31/18 (p.25-28)
 - b. Indirect Cost Report as of 12/31/18 (p.29)
 - c. General Fund Report as of 12/31/18 (p.30-34)
 - d. Committee Report as of 12/31/18 (p.35-43)
 - e. Tribal Council Expenditure Report as of 12/31/18 (p.44)
 - f. Miscellaneous Report for December 2018 (p.45)
- IX. MATTHEW KENNEDY, PONCA GAMING ENTERPRISE
 - a. Casino December Financial Review (p.46-75)
 - b. Budget Exception Request to PFC Marketing Budget/Media Line Item – MOTION (p.76-81)
 - c. Tribal Council, Gaming Enterprise, Prairie Flower Casino Roles & Responsibilities – MOTION (p.82-88)
- X. JONATHAN ROBINSON, HUMAN RESOURCE DIRECTOR
 - a. Employee Appreciation
 - i. Motion to Approve Proposed Employee Appreciation Budget (p.89-90)
 - ii. Motion to approve Donating one Paid Administrative Leave Day
 - b. Sioux City Social Services Case Manager Job Description Revised – MOTION (p.91-93)
- XI. ELISE EMANUEL, DIRECTOR OF GRANTS MANAGEMENT
 - a. Grant Department Policies & Procedures – MOTION (p.94-143)
- XII. NEW BUSINESS
 - a. Robin Bair Request (p.144-145)
 - b. Brad Jolly Legal Billing Statement – MOTION (p.146-152)
 - c. Shannon Trail Promoters Sponsorship – MOTION (p.153)
 - d. 2019 Tribal Council Meeting Schedule – DISCUSSION
- XIII. OTHER BUSINESS
- XIV. EXECUTIVE SESSION
 - a. Discussion on the Federal Shutdown and the Impact on Emergency Assistance (Falon McAlpin, EDTA) (p.154)
- XV. ADJOURN

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 01/11/2019

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: Tribal Council
 Executive Committee

Meeting Date: 01/19-20/2019

Subject: Employee Appreciation


ACTION REQUEST: (Please describe request in the form of a motion)

- Motion to approve the proposed employee appreciation budget.
- Motion to approve donating one paid administrative leave day to be raffled off at the employee appreciation event.

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

APPROVED


EDTA/CEO/DOF/HRD

AGENDA ITEM REQUEST

(for employees only)

DATE SUBMITTED: 01/11/2019

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Meeting of: Tribal Council
 Executive Committee

Meeting Date: 01/19-20/2019

Subject: Sioux City Social Services Case Manager Job Description

ACTION REQUEST: (Please describe request in the form of a motion)

- Motion to approve the Sioux City Social Services Case Manager Job Description -- *Revised.*

Will there be support materials for this agenda item? Yes No
 (If there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

APPROVED



 EDTA/CEO/DOF/HRD

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 1/11/2019

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Meeting of: Tribal Council
 Executive Committee

Meeting Date: 1/19/19

Subject: Grant Administration Manual approval

ACTION REQUEST: (Please describe request in the form of a motion)
Requesting approval of Grant Department policies & procedures

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Elise Emanuel
Director of Grant Management

AGENDA ITEM REQUEST

(for employees only)

DATE SUBMITTED: 09/19/2018

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: Tribal Council
 Executive Committee

Meeting Date: 01/19/2018

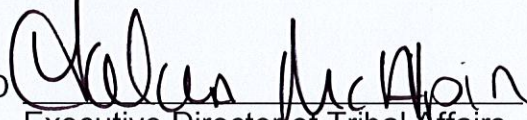
Subject: Executive Session

ACTION REQUEST: (Please describe request in the form of a motion)
Discussion on the Federal Shutdown and the impact on Emergency assistance.

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Falon McAlpin

APPROVED


Executive Director of Tribal Affairs