

PONCA TRIBE OF NEBRASKA
TRIBAL COUNCIL
AGENDA

MARCH 15, 2022
9:00 AM
LIFESIZE

- I. CALL TO ORDER
 - a. Invocation
 - b. Roll Call
- II. APPROVAL OF AGENDA
- III. CONSENT CALENDAR - MOTION
 - a. March 8, 2022 Minutes
 - b. Ratifications
- IV. VICE CHAIRWOMAN'S REPORT
- V. JESSICA GADEKEN, CFO
 - a. Quarter 1 Report – 10/1/2021 through 12/31/21
- VI. BRENT BOSSARD, IT MANAGER
 - a. Monthly Reports – January/February 2022
- VII. VICTORIA CHAMPAIGN, TESC
 - a. Monthly Report – November 2021 through February 2022
- VIII. SHANNON ROWEN, HUMAN RESOURCE DIRECTOR
 - a. Certified Professional Coder Job Description Revised
 - b. Administrative Assistant Job Description Revised (Human Resources Assistant I)
 - c. Employee Benefits & Risk Coordinator Job Description Revised (Employee Benefits Coordinator)
 - d. Employee Development Specialist Job Description Revised (Talent & Performance Coordinator)
 - e. Health Recruiter Job Description Revised (Talent Acquisition Specialist I)
 - f. Recruitment Coordinator/Administrative Assistance Job Description Revised (Talent Acquisition Specialist II)
 - g. IT Help Desk Technician Job Description Revised (Help Desk Technician I)
 - h. Help Desk Tier II Job Description Revised (Help Desk Technician II)
 - i. Tribal Response Program Coordinator Job Description Revised
 - j. AIR Coordinator Job Description Revised
 - k. Environmental Manager Job Description Revised
 - l. Tribal Court Administrator Job Description Revised
 - m. Human Resources Manual Revised Section 3.0 Hiring Process – MOTION
- IX. NEW BUSINESS
 - a. Wagaze Ponca Go Budget – MOTION (Vice Chairwoman Sullivan)
 - b. Law & Justice Committee Appointment - MOTION
 - c. Storage Units – DISCUSSION
 - d. General Membership Meeting – DISCUSSION
 - e. Planning Discussion (Vice Chair Sullivan)
- X. OTHER BUSINESS
- XI. EXECUTIVE SESSION
 - a. Shannon Rowen, Human Resource Director
 - i. Salary Adjustment for Employee #1307 - MOTION
 - ii. Salary Adjustment for Employee #1642 - MOTION
 - iii. Salary Increase for Employee #1580 - MOTION
 - iv. Salary Increase for Employee #1672 - MOTION
 - v. Salary Adjustment for Employee #1750 - MOTION
 - b. Review PEDCO and Osni Board Applications/Appoint and/or Schedule for Interviews – DISCUSSION/MOTION
 - c. Review of Grievance
- XII. ADJOURN