PONCA TRIBE OF NEBRASKA
TRIBAL COUNCIL
AGENDA

OCTOBER 18, 2022
9:00 AM
119 6TH STREET
SIOUX CITY, IOWA

I. CALL TO ORDER
   a. Invocation
   b. Roll Call

II. APPROVAL OF AGENDA

III. CONSENT CALENDAR
   a. October 11, 2022 Minutes
   b. Hausmann Change Order #025
   c. Approval of Applicants for Enrollment – RESOLUTION
   d. Ratifications

IV. VICE CHAIRWOMAN’S REPORT

V. JOEY NATHAN, EXECUTIVE DIRECTOR – NORTHERN PONCA HOUSING AUTHORITY
   a. NPHA Quarterly Report July/August/September 2022
   b. FY 2023 Indian Housing Plan – MOTION

VI. SHANNON ROWEN, HUMAN RESOURCE DIRECTOR
   a. Nio Maintenance Coordinator #503 Job Description – MOTION
   b. Nio Administrative Assistant II – Facilities #507 Job Description – MOTION

VII. VICTORIA CHIampaigN, EMERGENCY SERVICES & RISK MANAGER
   a. Disaster Assistance Program Policy – MOTION
   b. Disaster Assistance Program Request for GF Dollars – MOTION

VIII. OTHER BUSINESS

IX. EXECUTIVE SESSION
   a. Building Discussions – 17th & E in Lincoln and FLH&WC in Omaha (Vice Chair Sullivan)

X. ADJOURN
AGENDA ITEM REQUEST

DATE SUBMITTED: 10/10/2022

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell five (5) working days before the meeting.

Meeting of: ___X___ Tribal Council

_____ Executive Committee

Meeting Date: 10/18/2022

Subject: Lincoln Windhoek Tribal Affairs Added Card Readers (CO #025)

ACTION REQUEST: (Please describe request in the form of a motion)
Motion to accept the bid from Hausmann in the amount of $21,065.09 to add additional card readers, change door hardware and perform necessary work to ensure completion of door access system utilizing vendor SEI.

Will there be support materials for this agenda item? ___X___Yes _____No
(If there are support materials, one copy must be attached)

Submitted Victoria Champaign Tribal Emergency Services and Risk Manager

APPROVED

Emergency Services and Risk Manager
AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 10/03/2022

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: __X__ Tribal Council
________ Executive Committee

Meeting Date: 08/18/2022

Subject: Enrollment Applications

ACTION REQUEST: (Please describe request in the form of a motion)

Motion to approve enrollment of applicants.

Will there be support materials for this agenda item? __X__ Yes _____ No
(If there are support materials, one copy must be attached)

Submitted By: Robin Rich

APPROVED
Executive Management
AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: __10__/__07__/__2022__

All agenda item requests must be approved by the Executive Director of Tribal Affairs and then forwarded to the Niobrara Office, Attn: Jan Colwell five (5) working days before the meeting.

Meeting of: ___X___ Tribal Council
___________ Executive Committee

Meeting Date: __10__/__18__/__2022__

Subject: ___Northern Ponca Housing Authority ___

ACTION REQUEST: (Please describe request in the form of a motion)

1) NPHA Quarterly Report
2) Indian Housing Plan (IHP) FY 2023

Will there be support materials for this agenda item? ___X___ Yes   ___No
(if there are support materials, one copy must be attached)

Submitted By: __Joey Nathan___

APPROVED __________________________
Executive Director of Tribal Affairs
AGENDA ITEM REQUEST
(For employees only)

DATE SUBMITTED: 10.11.22

Meeting of: X Tribal Council
Executive Session

Meeting Date: 10/18/22

Subject: Job Description Approval:
503 Nio Maintenance Coordinator
507 Nio Administrative Assistant II - Facilities

ACTION REQUEST: (Please describe request in the form of a motion)

Motion #1

Tribal Affairs is requesting approval of Position 503 Nio Maintenance Coordinator. This position is Grade 8 ($40,809.00-$62,191.50) and reports to the Director of Facilities. The position, facilities workload and structure has been reviewed and supported by the Tribal Affairs Interim CEO, CFO, HRD and has been included in the budget. The addition of this position is needed to meet the growth demands and needs of PTN and we are requesting your support and approval.

Motion #2

Tribal Affairs is requesting approval of Position 507 Nio Administrative Assistant II - Facilities. This position is a Grade 5 ($28,078.00 $47,414.92), reports to the Director of Facilities and will support all facilities staff. The position, facilities workload and structure has been reviewed and supported by the Tribal Affairs Interim CEO, CFO, HRD and has been included in the budget. The addition of this position is needed to meet the growth demands and needs of the facilities department staff and will provide consistency and
coordination of department activities. The position will be located Niobrara where the Director of Facilities is located but will support all facilities staff including the Health Facilities Manager II.

Additional Paperwork:

Job Descriptions, Org Chart

Submitted By: Shannon Rowen, Human Resources Director
Janelle Ali-Dinar, Interim CEO Tribal Affairs
Jim Wright, Director of Facilities

APPROVED
Shannon Rowen, Human Resources Director
AGENDA ITEM REQUEST

DATE SUBMITTED: 10/10/2022

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Meeting of: ___X___ Tribal Council
_______ Executive Committee

Meeting Date: 10/18/2022

Subject: Disaster Assistance Program Policy

ACTION REQUEST: (Please describe request in the form of a motion)
Motion to approve the Tribe’s Disaster Assistance Program Policy as written.

Will there be support materials for this agenda item? ___X___ Yes  ____No
(If there are support materials, one copy must be attached)

Submitted Victoria Champaign Tribal Emergency Services and Risk Manager

APPROVED

Emergency Services and Risk Manager
AGENDA ITEM REQUEST

DATE SUBMITTED: 10/10/2022

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Meeting of: ___ X ___ Tribal Council ___ Executive Committee

Meeting Date: 10/18/2022

Subject: Disaster Assistance Program Request for GF Dollars

ACTION REQUEST: (Please describe request in the form of a motion)
Motion to approve $10,000 from the Tribe’s General Fund to the Tribe’s Disaster Relief fund in order to finance the Tribe’s Disaster Assistance Program in accordance with the Disaster Assistance Program policy.

Will there be support materials for this agenda item? ___ xx ___ Yes ___ No
(If there are support materials, one copy must be attached)

Submitted Victoria Champaign Tribal Emergency Services and Risk Manager

APPROVED
Emergency Services and Risk Manager