

PONCA TRIBE OF NEBRASKA
TRIBAL COUNCIL
AGENDA

JANUARY 3, 2023
9:00 AM
LIFESIZE

- I. CALL TO ORDER
 - a. Roll Call
- II. APPROVAL OF AGENDA
- III. CONSENT CALENDAR - MOTION
 - a. December 16, 2022 Minutes
 - b. December 20, 2022 Minutes
 - c. December 21, 2022 Minutes
 - d. Jensen Rogert Associates Inc., Professional Services Contract Renewal/Invoice
 - e. Lincoln Tribal Affairs Wiring Change Order RFP
 - f. Norfolk VoIP Phone System RFP
 - g. Niobrara VoIP Phone System RFP
 - h. Ratifications
- IV. VICE CHAIRWOMAN'S REPORT
- V. SHANNON ROWEN, HUMAN RESOURCE DIRECTOR
 - a. PTN Employee Handbook Revised -Remote Work Policy – MOTION
 - b. Remote Work Application - MOTION
 - c. November/December 2022 Monthly Reports
- VI. GREG GUNDERSON, CHIEF FINANCIAL OFFICER
 - a. November 2022 Monthly Reports
 - b. Review of Tribal Council W-2 Reporting (Attorney Brad Jolly)
- VII. NEW BUSINESS
 - a. Additional Parcel of Land in Sioux City – DISCUSSION (Alexcia Boggs, Realtor/Brad Jolly)
- VIII. OTHER BUSINESS
- IX. EXECUTIVE SESSION
 - a. Confidential Discussion (Brad Jolly)
- X. ADJOURN

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 12 / 21 / 2022

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: Tribal Council
 Executive Committee

Meeting Date: 01 / 03 / 2023

Subject: Lincoln TA wiring change order

ACTION REQUEST: (Please describe request in the form of a motion)

Motion to approve the change order cost for the additional network lines installed at the 1600 Windhoek Tribal Affairs office.

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Brent Bossard

APPROVED *David S. Threm*
Executive Management

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Meeting of: X Tribal Council
 Executive Committee

Meeting Date: 01 / 03 / 2023

Subject: Norfolk new VoIP phones system

ACTION REQUEST: (Please describe request in the form of a motion)

Motion to approve payment for the Norfolk VoIP phone installation.

Will there be support materials for this agenda item? x Yes No
(If there are support materials, one copy must be attached)

Submitted By: Brent Bossard

APPROVED David S. Threm
Executive Management

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 12 / 21 / 2022

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Meeting of: X Tribal Council
 Executive Committee

Meeting Date: 01 / 03 / 2023

Subject: Niobrara new VoIP phones system

ACTION REQUEST: (Please describe request in the form of a motion)

Motion to approve payment for the Niobrara VoIP phone installation.

Will there be support materials for this agenda item? x Yes No
(If there are support materials, one copy must be attached)

Submitted By: Brent Bossard

APPROVED David S. Threm
Executive Management

AGENDA ITEM REQUEST
(For employees only)

DATE SUBMITTED: 12/27/2022

Meeting of: X Tribal Council
Executive Session

Meeting Date: 1/03/2022

Subject: Remote Work Policy and Application

ACTION REQUEST: (Please describe request in the form of a motion)

Motion #1

Requesting the approval of new language as it relates to p. 48 of the PTN Handbook, the addition of a new Section H - Remote Work.

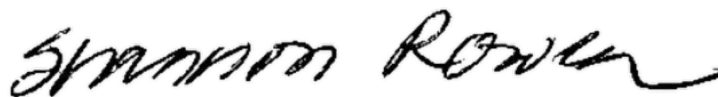
Motion #2

Requesting approval of a remote work application.

Additional Paperwork: remote work policy and application

Submitted By: Shannon Rowen, Human Resources Director

APPROVED



Shannon Rowen, Human Resources Director

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 12/21/2022

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Meeting of: Tribal Council
 Executive Committee

Meeting Date: 1/3/2023

Subject: Review of Tribal Council W-2 Format _____

ACTION REQUEST: (Please describe request in the form of a motion)

Brad Jolly and I will review W-2 reporting and address questions.

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By:  _____

APPROVED  _____
Executive Management